



APPLICATION FOR NEW 9-1-1 ADDRESS

Lawrence County Department of Planning & Community Development

430 Court Street, New Castle, PA 16101

724-656-1907 724-656-2151(fax)

gis@lawrencecountypa.gov

Full Name of Applicant			
Current Mailing Address of Applicant (Where Notification will be mailed)			
Phone Number(s) of Applicant			
Fax or E-Mail Address of Applicant			
<u>ADDRESSING LOCATION INFORMATION:</u>			
Township, Borough or City of New Address			
Year the structure built was/will be constructed			
Road that the <u>driveway</u> connects with			
Road the structure will face if a corner lot			
Closest intersecting road			
Distance between closest intersecting road and your driveway (in feet)			
Previous property owner (if known)			
Permanent Parcel ID (<i>obtain from Lawrence County Tax Assessor office 724-656-2176</i>)			
As seen from the house facing the road (your back to the house):			
Nearest residence on left	Name:	Address:	
Nearest residence on right	Name:	Address:	
Nearest residence across road	Name:	Address:	
<u>REQUIRED INFORMATION: We are unable to process requests without this information.</u>			
Building Permit No. (attach copy):		Residential	Comm./Ind./Other
Deed or Lease Document Number:		<input type="checkbox"/> Single Family	<input type="checkbox"/> Single Site
Required Documents where applicable (including compliance with PA MPC, Flood Plain Management Act, Stormwater Management Act, etc., copies must be included with application):		<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Multiple Site
		_____ # of Units	_____ # of Units
		<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
Applicant must also submit an accurate map of your proposed location, roadways, driveways and neighboring structures with this application.			
<u>Notice to Applicant:</u>			
(1) The Department does not handle addressing request via phone or in person.			
(2) All addressing requests are on a first come, first serve basis. Requests can take 2 weeks to process.			
(3) A New Address Notification Letter will be returned to the Applicant, the appropriate Municipality, and the USPS.			
(4) <u>Addresses are subject to change.</u>			
<u>Lawrence County Department of Planning & Community Development USE ONLY</u>			
Date Application Received:		Municipality:	
Field Verification Date:		Verified By:	
Address Assigned:		Date:	
Date Entered Into MSAG:		Entered By:	
GPS / LATLONG:			
Comments:			