



## APPLICATION FOR NEW 9-1-1 ADDRESS

**Lawrence County Department of Planning & Community Development**

430 Court Street, New Castle, PA 16101

724-656-1907 724-656-2151(fax)

[amiller@lawrencecountypa.gov](mailto:amiller@lawrencecountypa.gov)

Full Name of Applicant			
Current Mailing Address of Applicant (Where Notification will be mailed)			
Phone Number(s) of Applicant			
Fax or E-Mail Address of Applicant			
<b><u>ADDRESSING LOCATION INFORMATION:</u></b>			
Township, Borough or City of New Address			
Year the structure built was/will be constructed			
Road that the <u>driveway</u> connects with			
Road the structure will face if a corner lot			
Closest intersecting road			
Distance between closest intersecting road and your driveway (in feet)			
Previous property owner (if known)			
Permanent Parcel ID ( <i>obtain from Lawrence County Tax Assessor office 724-656-2176</i> )			
As seen from the house facing the road (your back to the house):			
Nearest residence on left	Name:	Address:	
Nearest residence on right	Name:	Address:	
Nearest residence across road	Name:	Address:	
<b><u>REQUIRED INFORMATION: We are unable to process requests without this information.</u></b>			
Building Permit No. (attach copy):		<b>Residential</b>	<b>Comm./Ind./Other</b>
Deed or Lease Document Number:		<input type="checkbox"/> Single Family	<input type="checkbox"/> Single Site
Required Documents where applicable (including compliance with PA MPC, Flood Plain Management Act, Stormwater Management Act, etc., copies must be included with application):		<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Multiple Site
		_____ # of Units	_____ # of Units
		<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
<b>Applicant must also submit an accurate map of your proposed location, roadways, driveways and neighboring structures with this application.</b>			
<b>Notice to Applicant:</b>			
(1) The Department does not handle addressing requests via phone. You may mail or email your request to the contact at the top of the form. If you would like to meet in person, you must make an appointment.			
(2) All addressing requests are on a first come, first serve basis. Requests can take 2 weeks to process.			
(3) A New Address Notification Letter will be returned to the Applicant, the appropriate Municipality, and the USPS.			
(4) Addresses are subject to change.			
<b><u>Lawrence County Department of Planning &amp; Community Development USE ONLY</u></b>			
Date Application Received:		Municipality:	
Field Verification Date:		Verified By:	
Address Assigned:		Date:	
Date Entered Into MSAG:		Entered By:	
GPS / LATLONG:			
Comments:			