

**AGENDA**  
**LAWRENCE COUNTY SALARY BOARD**  
**PUBLIC MEETING      December 20, 2024**

**I.      OPENING EXERCISES**

- A. Pledge of Allegiance & Moment of Silence
- B. Call to Order
- C. Roll Call
- D. Explanation of Procedures to Audience

**II.     PUBLIC COMMENTS**

**III.    MINUTES**

- a. July 9, 2024

**IV.    RESOLUTIONS**

1. *Courts*

- a. Resolution for discussion and possible approval of the District Magistrate Central Court Director to receive a salary increase of \$6,716.60
  
- b. Resolution for discussion and possible approval to create (1) part time Judicial Executive Secretary at a rate of \$25 per hour and create (1) part time Courtroom Assistant at a rate of \$25 per hour.
  
- c. Resolution for discussion and possible approval for the base rate of the Confidential Assistant to the District Court Administrator shall be set at \$36,000.00.

2. *District Attorney*

- a. Resolution for discussion and possible approval for R-2023-41 shall be amended to remove the portion that states "\$12,000 of this position shall be funded by the Act 77 Fund".
  
- b. Resolution for discussion and possible approval for increasing the salaries of the Co-Responder positions to fairly compensate for their 24-hour, 365-day availability, asking that both Co-Responder 1 & 2 positions be increased by \$2,500.00.
  
- c. Resolution for discussion and possible approval for a \$12,704.84 increase for the Assistant District Attorney 6 position based on increased funding from the ARISE STOP grant. This increase shall only remain effective for the duration of the STOP grant.

3. **MHDS**

a. Resolution for discussion and possible approval to create a Chief Fiscal Manager at a base rate of \$60,000.00.

b. Resolution for discussion and possible approval for the Director of MHDS to receive a salary increase of \$2,815.77.

4. **Public Defender**

a. Resolution for discussion and possible approval of (3) full time Assistant Public Defenders to receive a retention incentive of \$14,997.00 each.

b. Resolution for discussion and possible approval to create (2) part time Paralegal positions.

5. **Veterans**

a. Resolution for discussion and possible approval to create an Assistant Director of Veterans Affairs at a base rate of \$44,000.00.

6. **Voters Services**

a. Resolution for discussion and possible approval for the Deputy Director of Voters Services to receive a salary increase of \$2,952.22.

b. Resolution for discussion and possible approval to create a part time Election Coordinator at a rate of \$19.50 per hour.

7. **Recycling**

a. Resolution for discussion and possible approval for the Assistant Director of Recycling/Solid Waste receive a salary increase of \$3,250.00.

8. **Controller**

a. Resolution for discussion and possible approval to create (2) positions each of Fiscal Operations Officer 1, Fiscal Operations Officer 2 and Fiscal Operations 3. Upon the filling of the (2) newly created positions, (2) Accountant 1, (2) Accountant 2 and (2) Accountant 3 positions will be eliminated.

9. **Tax Claim**

a. Resolution for discussion and possible approval to create one Tax Claim Assistant position, salary will be paid per the CBA with AFSCME. Eliminate one Fiscal Officer position upon the hiring on the newly created Tax Claim Assistant.

10. CYS

a. Resolution for discussion and possible approval increase base salary for the Foster Program Care Specialist to be set at \$36,000.00, any current Foster Program Care Specialist with a salary less than the newly established base rate to be increased to the base rate.

b. Resolution for discussion and possible approval create one CY5 Fiscal Manager at a base rate of \$58,500.00.

**V. NEW BUSINESS**

**VI. PUBLIC COMMENTS**

**VII. ADJOURNMENT**