

LAWRENCE COUNTY SALARY BOARD MEETING
MINUTES OF December 12, 2023

The Lawrence County Salary Board Meeting of December 12, 2023, was called to order by **Commissioner Dan Vogler**, at 8:30 a.m. at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless called the Roll. Those in attendance were, **Controller David Prestopine, Commissioner Loretta Spielvogel, Commissioner Brian Burick, President Judge Dominick Motto, Michael Occhibone, Jamie Jendrysik, Patrick Micco, Mary Kelly, Joshua Lamancusa, Jodi Esoldo-Klabon, Richard Rapone, John Bout, Karen King, Warden Mahlmeister, Allen Miller, Larry Keith, Chad Strobel, None New Castle News.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

GENERAL PUBLIC COMMENTS

Mr. Vogler noted there were two (2) Executive Salary Board meetings to discuss today's issues. One on November 27th and one on December 6, 2023.

MINUTES

1. May 23, 2023

Moved by Mr. Prestopine, seconded by Mr. Burick to approve said Minutes.
Motion carried 4-0.

NEW BUSINESS

SALARY BOARD

Courts

R-2023-35

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Lawrence County Courts seek to adjust the salary of the Law Clerks

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of Law Clerk be set at \$55,000

2. The salary of the current occupied Law Clerk be increased \$10,000
3. The salary of the current Joint Courtroom Law Clerk be increased \$10,000
4. This resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Judge Motto, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Adult Probation
R-2023-36

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Chief Adult Probation Officer is requesting a reorganization of his office to include a 3rd level of promotion

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The structure of the Adult Probation Office shall include twelve (12) positions each of Probation Officer I, Probation Officer II, and Probation Officer III
2. At no time shall the Adult Probation Office exceed twelve (12) employees total as either a Probation Officer I, Probation Officer II, and/or Probation Officer III
3. Salaries will be paid as per the CBA with Teamsters Local 261
4. This Resolution will take effect upon the successful completion of a Memorandum of Understanding (MOU) between the Teamsters Local No 261 and the County of Lawrence, entering the Probation Officer III into the current contract.

Moved by Judge Motto, seconded by Mr. Burick to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Juvenile Probation
R-2023-37

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Chief Juvenile Probation Officer is requesting a reorganization of his office to include a 3rd level of promotion

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The structure of the Juvenile Probation Office shall include six (6) positions each of Probation Officer I, Probation Officer II, and Probation Officer III
2. At no time shall the Juvenile Probation Office exceed six (6) employees total as either a Probation Officer I, Probation Officer II, and/or Probation Officer III
3. Salaries will be paid as per the CBA with Teamsters Local 261
4. This Resolution will take effect upon the successful completion of a Memorandum of Understanding (MOU) between the Teamsters Local No 261 and the County of Lawrence, entering the Probation Officer III into the current contract

Moved by Judge Motto, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Domestic Relations
R-2023-38

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Domestic Relations Director wishes to adjust the base rate of a position in the office.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The salary of the current PACSES Administrator and the base rate of the position shall be set at \$45,000
2. This resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Judge Motto, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Domestic Relations
R-2023-39

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Domestic Relations Director wishes to adjust the base rate of a position in the office.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The salary of the current Revenue Administrator and the base rate of the position shall be set at \$45,000
2. This resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Judge Motto, seconded by Mr. Burick to approve said Resolution. Motion carried 5-0.

SALARY BOARD
District Attorney
R-2023-40

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the District Attorney wishes to adjust the salary of a position in the office.

WHEREAS, the increase will be funded by the PCCD VOJO Grant through ARISE.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The salary of the Victim Witness Coordinator position shall be increased \$5,000 retroactive to July 1, 2023.
2. This salary increase shall be contingent upon continued ARISE receipt of PCCD VOJO funding.

Moved by Mr. Lamancusa, seconded by Mr. Burick to approve said Resolution. Motion carried 5-0.

SALARY BOARD
District Attorney
R-2023-41

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the District Attorney wishes to create a position in the office; and

WHEREAS, \$12,000 of this position shall be funded by the ACT 77 fund.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

Create 1 non-union Intelligence Analyst position at \$50,000

Moved by Mr. Lamancusa, seconded by Mr. Prestopine to approve said Resolution. Motion carried 5-0.

SALARY BOARD
District Attorney
R-2023-42

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the District Attorney wishes to adjust the title of a position in the office; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

The position of “Commander” shall be renamed “Chief of the Lawrence County District Attorney’s Detective Department.”

Moved by Mr. Lamancusa, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court’s/Orphan’s Court
R-2023-43

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan’s Court is in need of restructuring due to a retirement.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Create one Chief Deputy Orphan’s Court at the base rate of \$45,000
2. Upon completion of established education goals, and approved by the Prothonotary/Clerk of Courts, a \$2,000 increase in salary shall be awarded.
3. The above changes are effective October 3, 2023

Moved by Ms. Esoldo, seconded by Mr. Prestopine to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court's/Orphan's Court
R-2023-44

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan's Court is in need of restructuring due to a retirement.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The salary of the current Chief Deputy Orphan's Court shall be \$51,203.13 with no change to the base rate.

Moved by Ms. Esoldo, seconded by Ms. Spielvogel to approve said Resolution.
Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court's/Orphan's Court
R-2023-45

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan's Court is in need of restructuring due to a retirement.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The salary of the current Senior Chief Deputy shall be \$53,894 with no change to the base rate.
2. The salary of the current Chief Deputy Clerk of Courts shall be \$51,203.13 with no change to the base rate.
3. The above changes are effective October 4, 2023

Moved by Ms. Esoldo, seconded by Mr. Burick to approve said Resolution.
Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court's/Orphan's Court
R-2023-46

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan's Court is in need of restructuring due to a retirement.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Retitle the position of Chief Deputy Prothonotary/Orphan's Court to Chief Deputy Clerk of Courts
2. Retitle the position of Senior Chief Deputy Clerk of Courts to Senior Chief Deputy
3. The above changes are effective October 3, 2023

Moved by Ms. Esoldo, seconded by Mr. Prestopine to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court's/Orphan's Court
R-2023-47

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan's Court is in need of restructuring due to a retirement; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Create one Criminal Division Program Specialist at the base rate of \$36,500.

Moved by Ms. Esoldo, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Prothonotary/Clerk of Court's/Orphan's Court
R-2023-48

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Office of the Prothonotary/Clerk of Courts/Orphan's Court is in need of restructuring due to a retirement; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Create one Confidential Specialist at the base rate of \$36,500.

Moved by Ms. Esoldo, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Treasurer
R-2023-49

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Treasurer is requesting a salary adjustment to two (2) positions within his office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The current Chief Deputy Treasurer receive a salary increase of \$2,500
2. The current 2nd Deputy Treasurer receive a salary increase of \$2,000
3. This Resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Mr. Rapone, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 5-0.

SALARY BOARD
Assessor/Planning/Public Safety
R-2023-50

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Assessor would like to adjust the base salary of a position within the office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The base salary of the GIS Planner position shall be set at \$45,000

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution.
Motion carried 4-0.

SALARY BOARD
Commissioners
R-2023-51

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Commissioners would like to adjust salaries in their office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The salary of the current Deputy Chief Clerk be increased \$4,000
2. The salary of the current Administrative Assistant be increased \$2,000
3. This resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution.
Motion carried 4-0.

SALARY BOARD
Children & Youth
R-2023-52

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Lawrence County CYS department would like to add a supervisor position

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. One (1) Caseworker Supervisor position is created at a salary per the CBA with AFSCME

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 4-0.

SALARY BOARD
Human Resources
R-2023-53

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Commissioners would like to adjust salaries in the Human Resource Office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The salary of the current Deputy Director of Human Resources be increased \$2,000
2. This resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Ms. Spielvogel, seconded by Mr. Burick to approve said Resolution. Motion carried 4-0.

SALARY BOARD
Jail
R-2023-54

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Lawrence County Prison Board wished to improve the management and operational structure of the jail; and

WHEREAS, the Lawrence County Prison board recommends to the Lawrence County Salary Board a title change, and salary adjustments

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The position of Lead Captain be retitled Deputy Warden of Security
2. The base salary of the Deputy Warden of Security be set at \$70,000
3. The base salary of the Deputy Warden of Operations be set at \$70,000

Moved by Ms. Spielvogel, seconded by Mr. Burick to approve said Resolution.
Motion carried 4-0.

SALARY BOARD
Jail
R-2023-55

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Lawrence County Prison Board is recommending to the Lawrence County Salary Board to create an intelligence position within the jail

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Create one Intelligence Police Officer position at the salary of \$55,000
2. Eliminate Intel Officer/DA Drug Task Force Liaison position

Moved by Mr. Prestopine, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 4-0.

SALARY BOARD
Planning
R-2023-56

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Planning department is responsible for the administration of several CDBG programs throughout the county; and

WHEREAS, the Planning director would like to reorganize a position to account for these extra duties

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. One (1) Office/CDBG Administrator be created at a salary of \$34,000
2. One (1) Office Manager position be eliminated

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 4-0.

SALARY BOARD
Planning
R-2023-57

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Planning department is responsible for the administration of several CDBG programs throughout the county; and

WHEREAS, the Planning director would like to use CDBG administrative dollars to fund increases to positions within the office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. The Planning Director receive a salary increase of \$4,000
2. The Deputy Director of Planning receive a salary increase of \$3,000
3. The Deputy Director of Community Development receive a salary increase of \$3,000
4. This Resolution is effective 1/1/2024 and the above will not receive the 2024 COLA

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 4-0.

SALARY BOARD
Public Defender
R-2023-58

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Public Defender would like to restructure the office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. Eliminate one (1) Full Time Assistant Public Defender
2. Create two (2) Part Time Assistant Public Defender positions at a salary of \$30,000

3. This resolution is effective 1/1/2024

SALARY BOARD
Public Safety
R-2023-59

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Public Safety Director wishes to adjust the pay structure within the department

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

Current Telecommunications Staff with 5 plus years of service:	\$22.00
Current Telecommunications Staff with 4 or less years of service:	\$20.50
Current Telecommunications Supervisor Staff with 5 plus years of service:	\$23.50
Starting/Training Wage-Telecommunicator (New Hire)	\$16.50
Starting Wage-Telecommunicator Supervisor	\$17.50
Starting Wage-Telecommunicators Supervisor (Promotion)	\$1.00 increase
Incremental Increases for Telecommunicators with 4 or fewer years of service	
Starting/ Training Wage-Telecommunicator	\$16.50
Completion of Training Program/Passing of County Test/ Written endorsement	\$18.50
by Director of Public Safety	
Promotion to Full-Time if applicable	\$20.50
Incremental Increases for Telecommunicator Supervisor (New Hire)	
Starting Wage Telecommunicator Supervisor (New Hire)	\$17.50
Completion of Training Program/Passing of County Test/ Written endorsement	\$21.50
by Director of Public Safety	
Incremental Increases for Telecommunicator Supervisor (Promotion)	
Starting Wage- Telecommunicator Supervisor (Promotion)	Current Rate

Completion of Training Program/ Written endorsement	\$1.00 increase
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All current employees will be entered on this scale, however, any current employee whose rate will decrease by being entered on this scale will receive the 2024 COLA and not the rate on this scale.

Moved by Mr. Burick, seconded by Ms. Spielvogel to approve said Resolution. Motion carried 4-0.

PUBLIC COMMENT

Mr. Vogler requested an executive session at 10:22 am, moved by Ms. Spielvogel, seconded by Mr. Prestopine at 10:22 am.

The Board came out of executive session at 10:30 am, moved by Ms. Spielvogel, seconded by Mr. Burick. .

ADJOURNMENT

Mr. Vogler adjourned the Lawrence County Salary Board Meeting dated Tuesday, December 12, 2023 at 10:30 am.