

**LAWRENCE COUNTY COMMISSIONERS' MEETING**  
**PUBLIC MEETING**  
**MINUTES OF Tuesday, December 3, 2024**

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, December 3, 2024, was called to order by **Commissioner Daniel Vogler**, at 10:00 AM at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless called the roll. Those in attendance were **Commissioner Dan Kennedy, Commissioner Chris Sainato, JR Hardester, Vanessa Lovlie, Dorothy Burchett, Bob Burchett and no one from the New Castle News**. It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time, and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

**ROW OFFICERS' REPORTS AND COMMENTS**

None

**GENERAL PUBLIC COMMENTS**

None

**FISCAL/CONTRACTUAL**

- |                                  |      |
|----------------------------------|------|
| A. Repository Property:          | None |
| B. Advertise for bids/proposals: | None |
| C. Receipt for bids/proposals:   | None |
| D. Warrant Registers:            |      |
| 1. November 19, 2024             |      |
| 2. November 21, 2024             |      |
| 3. November 25, 2024             |      |
| 4. November 27, 2024             |      |

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve and file said warrant register(s). Motion carried 3-0.

**MINUTES AND CORRESPONDENCE**

- A. Approval of Minutes:
1. November 19, 2024

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve and file said minutes. Motion carried 3-0.

B. Presentation of Written Communications:

1. Fike Associates INC with Allegheny Mineral Corporation sent out a notice for a proposal to conduct overburden and production blasting in compliance with all state and federal laws as its surface mining operations located in Slippery Rock Township.

Moved by Mr. Kennedy, seconded by Mr. Sainato to file written correspondence. Motion carried 3-0.

**REPORTS**

- |                         |            |
|-------------------------|------------|
| A. Staff Reports:       | None       |
| B. Commissioner Reports | CS, DV, DK |

Mr. Sainato stated the he attended the Festival of Trees in Neshannock at the Elementary School over the weekend and it was a very nice event. He further stated the CCAP Conference last week went well and it was helpful to talk with other County Commissioners from around the State that are going through some of the same things Lawrence County is going through. He looks forward to returning in the Spring 2025.

Mr. Vogler stated he as well attended the CCAP Conference and it went well. This morning the Tourist Promotion Agency (TPA) has it's Annual Luncheon Meeting at Stone Castle Abbey and the Commissioners are attending. He further stated in 2025, in the month of November, there is only (1) meeting scheduled as of right now. The Commissioners may want to give some thought to scheduling a Special Commissioners' Meeting on another day that month, so we have at least (2) meetings in November.

Mr. Kennedy stated it was a quiet, but good week last week, while Mr. Vogler and Mr. Sainato were at the CCAP Conference.

The Commissioners decided to go to the Resolutions on the Table on the Agenda:

**RESOLUTIONS ON THE TABLE**

A. Resolutions on the table:

1. **LCSS RESOLUTION R-2024-348**

Resolution for discussion and possible approval to dispense funds to (3) providers that provide MATP trips.

Moved by Mr. Sainato, seconded by Mr. Kennedy to remove from the table. Motion carried 3-0.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said Resolution. Motion carried 3-0.

2. **ASSESSOR RESOLUTION R-2024-350**

Resolution for discussion and possible approval to enter into a Consent Order for Lowe’s Home Center, Inc.

Moved by Mr. Kennedy, seconded by Mr. Sainato to remove from the table.  
Motion carried 3-0.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution.  
Motion carried 3-0.

B. Resolutions to be taken off the table:

1. **LCSS RESOLUTION R-2024-348**

Resolution for discussion and possible approval to dispense funds to (3) providers that provide MATP trips.

2. **ASSESSOR RESOLUTION R-2024-350**

Resolution for discussion and possible approval to enter into a Consent Order for Lowe’s Home Center, Inc.

**NEW BUSINESS RESOLUTIONS**

**R E S O L U T I O N**

**R-2024-365**

**2025 Meeting Schedule**

**WHEREAS**, the Board of Commissioners, in accordance with the “Sunshine Law,” hereby sets forth the **2025** schedule of public meetings; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that:

The **2025** calendar year meetings of the Commissioners, and specified Boards, shall be held in the Commissioners’ Meeting Room, First Floor, Lawrence County Government Center, 430 Court Street, New Castle, Pennsylvania, *except as noted*. Said meetings will be held on the days and times as herein provided:

**COMMISSIONERS**.....Every *Tuesday* at **10:00 A.M.**, *except for the following*:

- **No meeting** on:
  - March 18<sup>th</sup>-Spring CCAP Conference
  - May 20<sup>th</sup>-Primary Election
  - August 19<sup>th</sup>-Annual CCAP Conference

- November 4<sup>th</sup>-General Election
- November 11<sup>th</sup>-Veterans' Day-CLOSED
- November 25<sup>th</sup>-Fall CCAP Conference

**ANNUAL SALARY BOARD.....*Monday, January 6, 2025 at 10:00 A.M.***

**SALARY BOARD.....*as needed,*** following the Commissioners' and/or other regularly scheduled public meetings.

**RETIREMENT BOARD.....*Immediately following*** the Commissioners' and/or other regularly-scheduled public meetings, on the following dates: ***February 18<sup>th</sup>, June 10<sup>th</sup>, August 12<sup>th</sup>, and November 18<sup>th</sup>, 2025.***

**BOARD OF ELECTIONS.....*Tuesdays, as needed, at 11:00 a.m.,*** following the Commissioners' and/or other regularly-scheduled public meetings.

**PRISON BOARD.....*3<sup>RD</sup> Wednesday*** of every month at ***12:00 Noon.***

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution. Motion carried 3-0.

**RESOLUTION**

**R-2024-366**

**WHEREAS**, the Lawrence County Industrial Development Authority is in need of members to be added to their board; and

**WHEREAS**, the Lawrence County Board of Commissioners wishes to make appointments to the Lawrence County Industrial Development Authority; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that the following name be appointed to the Lawrence County Industrial Development Authority; and

1. Edwin Gerber, 215 Sumner Avenue, New Castle, PA 16101 (City of New Castle) for a term to expire on December 31, 2028.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution. Motion carried 3-0.

**RESOLUTION**

**R-2024-367**

**WHEREAS**, the Lawrence County Industrial Development Authority is in need of members to be added to their board; and

**WHEREAS**, the Lawrence County Board of Commissioners wishes to make appointments to the Lawrence County Industrial Development Authority; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that the following name be appointed to the Lawrence County Industrial Development Authority; and

1. Samuel Huston, 118 Fairway Drive, New Castle, PA 1615 (Neshannock Township) for a term to expire on December 31, 2028.

The Commissioners stated that both Mr. Edwin Gerber and Mr. Samuel Huston are both assets to have on the Industrial Development Authority and look forward to working with them.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said Resolution. Motion carried 3-0.

### **RESOLUTION**

**R-2024-368**

**WHEREAS**, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

**WHEREAS**, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

**WHEREAS**, the need to provide additional appropriations to certain accounts now exists; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that:

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$4,389.00 described in detail on the attachment(s) designated as T-2024-31.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution. Motion carried 3-0.

### **TRANSFERS (Administrative)**

- a. Domestic Relations from travel/training to staples for \$500.00
- b. Courts from materials & supplies to land & building rental for \$800.00

- c. Courts from materials & supplies to interpreter for \$2,000.00
- d. Courts from contingency to interpreter for \$2,000.00
- e. Human Resources from materials and supplies to staples for \$1,000.00
- f. Register & Recorder from materials and supplies to staples for \$1,000.00
- g. Register & Recorder from postage to equipment lease and rental for \$400.00
- h. Commissioners from staples to cable and internet for \$128.00
- i. Commissioners from staples to equipment lease and rental for \$1.76
- j. Assessor from contingency to telephone for \$350.00
- k. MDJ Amodie from contingency to equipment lease and rental for \$200.00.
- l. Jail from maintenance and repair to uniforms for \$2,754.00.
- m. Jail from contracted services to uniforms for \$1,300.00
- n. Jail from medical expenses to FICA for \$5,000.00
- o. MDJ Nicholson from telephone to bond insurance for \$255.00
- p. District Attorney from staples to postage for \$210.26.
- r. JPO from materials and supplies to postage for \$50.00.
- s. Maintenance from contingency to office major for \$35.03.
- t. Maintenance from contingency to electric for \$9,900.00.
- u. Maintenance from contingency to unemployment for \$1,000.00.
- v. Maintenance from contingency to employee overtime for \$2,000.00.
- w. Maintenance from contingency to maintenance and repairs for \$5,000.00
- x. Maintenance from contingency to material and supplies for \$10,625.00.
- y. CYS from contracted provider care to equipment lease and rental for \$38.72.
- z. Register & Recorder from Travel & training to telephone/internet for \$600.00
- aa. IT from maintenance and repair to materials and supplies for \$5,000.00.
- bb. DA's office from material and supplies to land/building rent for \$150.00
- cc. DA's office from staples to land building rent for \$220.00.
- dd. DA's office from staples equipment lease for \$600.00.
- ee. Controllers from contingency to telephone for \$620.00.
- ff. MHDS from contingency to subscriptions for \$300.00
- gg. MHDS from contingency to water/sewage for \$300.00
- hh. MHDS from id services-base to id case management for \$6,000.00
- ii. Domestic Relations from travel/training to staples for \$1,500.00
- jj. Domestic Relations from travel/training for lease/rental for \$300.00
- kk. Jail from maintenance & repairs to salaries of staff for \$30,000.00
- ll. Jail from maintenance & repairs to salary of correction for \$20,000.00
- mm. Jail from maintenance to fica for \$10,000.00

- nn. Jail from materials & supplies for water/sewage for \$20,000.00
- oo. Commissioners from postage to travel & training for \$100.00
- pp. Commissioners from subscriptions & books to travel & training for \$506.12

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said transfers. Motion carried 3-0.

### **ORDINANCES**

- A. Discussion: None
- B. On the Table: None
- C. For Introduction: None
- D.** For Final Action: None

### **ANNOUNCEMENTS**

- A. The next Commissioners' Meeting will be held on Tuesday, December 10, 2024 @ 10am in the Commissioners' Meeting Room.
- B. There will be a Lawrence County Planning Commission Meeting on Wednesday, December 11, 2024 @ 12:00 Noon @ Ryder's Restaurant.
- C. There will be a Prison Board Meeting on Wednesday, December 18, 2024 @ 12:00 Noon in the Commissioners' Meeting Room.
- D. There will be a Salary Board Meeting on Friday, December 20, 2024 @ 9:00 am in the Commissioners' Meeting Room.
- E. The Lawrence County Government Center will be closed on Tuesday, December 24<sup>th</sup> through Thursday, December 26<sup>th</sup> in observance of the Christmas holiday.
- F. The Lawrence County Government Center will be closed on Wednesday, January 1, 2025 in observance of New Year's Day holiday.
- G. The Annual Salary Board meeting will be held on Monday, January 6, 2025 at 10:00AM in the Commissioners' Meeting Room.

### **PUBLIC COMMENTS**

Mrs. Burchett asked what the Interpreter is for in the Courts' transfer?

Mr. Vogler replied that by law the Court System has to have an Interpreter available if someone is not fluent/speak English. She further asked about the Staples transfers and Mr. Venasco explained we receive a discount from Staples Store with a certain amount of dollars spent every year, per the contract.

Mr. Kennedy stated it is hard to believe (1) year has passed and is looking forward to 2025, as 2024 was a rough year for him.

We are all happy Mr. Kennedy is here and doing well.

### **ADJOURNMENT**

Moved by Mr. Kennedy, seconded by Mr. Sainato to adjourn the Lawrence County Commissioners' meeting dated Tuesday, December 3, 2024, at 11:00 am.