## COUNTY OF LAWRENCE CHILDREN AND YOUTH SERVICES

## **Notice of Nondiscrimination Policy**

Lawrence County Children and Youth Services ("LCCYS") complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. LCCYS does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

If you have questions or need assistance, contact, or ask to speak with the Section 504/ADA Coordinator.

If you believe that LCCYS has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the:

Lawrence County Children & Youth Services Section 504/ADA Coordinator 1001 E. Washington Street New Castle, PA 16101 Phone: 724-658-2558 Email: coordinator@cys.co.lawrence.pa.us

You can file a grievance in person, by mail, or email. If you need help filing a grievance, the Section 504/ADA Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

