

**Lawrence County Planning Commission
Regular Meeting Minutes
The Crane Room
December 13, 2023
12:00 PM**

The regular meeting of the Lawrence County Planning Commission was held at The Crane Room at 12:00 PM on December 13th, 2023.

Attendance

Planning Commission

Board:

Karolee Loughhead, Vice Chairperson
Everett Bleakney
Dave Hammond
Cindy Morabito
Hygeia Moss-Eggleston (Alternate) (arrived late)
Frank Telesz

Staff:

Amy McKinney, Director of Planning
Rebecca Shaffer, Deputy Director of Community Development
Mary Glass, Office Manager

Guests:

Daniel Vogler, County Commissioner
Brian Burick, County Commissioner
Loretta Spielvogel, County Commissioner
Amy Kunselman, Lawrence County Builders & Board of Realtors
Ben Bush, Forward Lawrence
Debbie Wachter, New Castle News

Call to Order

The regular meeting of the Lawrence County Planning Commission was called to order at 12:25 PM by Karolee Loughhead.

Additions/Deletion to Agenda

There were no additions or deletions made to the agenda.

Public Comments

None

Regular Agenda

- 1. Approval of Minutes:** Cindy Morabito moved, seconded by Everett Bleakney to approve the minutes from the November 13th, 2023, meeting. Motion carried, 5-0.
- 2. Staff Report:**

- **Comprehensive Plan/Greenways Plans:** DCNR C2P2 Quaker Falls – Phase 2 project. We are working on the timeline, site drawings and bid documents. We plan to award the contract at the December 19th Commissioners Meeting. Our office will be performing inspections of all county parks and boat launches. Coordination of maintenance at county parks, trails and Stavich Bike Trail. Worked with Delta Development on Local Share Account application for Stavich Bike Trail. We were notified yesterday we were successful in receiving WPC (Western Pennsylvania Conservancy) funding for the five (5) county boat launches.
- **CDBG:** General administrative duties. FY2023 application was submitted at the end of October. Received our FY2022 contract and set up the activities in IDIS. Currently working on Environmental Review paperwork for the new contract.
- **ARPA:** General Administrative Duties. Next Quarterly report will be due at the end of January.
- **SPC:** Attended TTC meetings. Planning Directors Meeting. TIP Work group meetings will continue monthly until mid-February. Held our PPP meeting on December 1st.
- **RALC:** Administering the Side Yard Program and Countywide Housing and Blight Remediation Program. Working on a Countywide Façade Improvement program and Ellwood City Façade Program. Working with City of New Castle and RAR Engineering on First Merit demolition. Submitted our application to PHFA to continue the Countywide Housing and Blight Remediation program. Attended Homes Within Reach Conference.
- **Link-Up Lawrence:** The document was presented and approved by the Commissioners at their November 28th meeting.
- **Municipal Assistance:** Assisting local municipalities and organizations. Working with Union Township and PennDOT on Revitalization project.

3. Commissioner's Comments:

- Dan Vogler mentioned that Commissioner's Loretta Spielvogel and Brian Burick term's would be ending December 31st, 2023 and what a pleasure it had been to have worked with them. Commissioner's Loretta Spielvogel and Brian Burick reciprocated and also expressed their gratitude to have served the county. They thanked the Planning Commission and their staff for their commitment to the county.

4. Old Business: None

- ### 5. New Business: 2024 Meeting Dates – Frank Telesz moved seconded by Dave Hammond to approve the 2024 Meeting Dates. Motion carried, 6-0.

Action Agenda:

Subdivision and Land Developments: Two land developments were presented to the Board for review:

T & M Hardware – Neshannock Township: Amy McKinney reviewed the County Comments on the plan. Everett Bleakney moved that the Township take the County comments presented into consideration before approval. Frank Telesz seconded.
Motion carried 6-0

ROYALTY PLACE – Union Township: Amy McKinney reviewed the County Comments on the plan. Everett Bleakney moved that the Township take the County comments presented into consideration before approval. Cindy Morabito seconded.
Motion carried 6-0

Zoning and Municipal Reviews:

Bessemer Borough – Zoning Amendment (parking & lot size requirements)
City of New Castle – Petition for church as conditional use in the C-2 District

Act 14 Notifications:

Eleven reviews since the November 13, 2023, meeting.

Adjournment: Everett Bleakney moved, seconded by Cinday Morabito to adjourn the meeting.
Meeting adjourned at 1:02 PM

The next meeting will be held on Wednesday, January 10, 2024, at 12:00 PM at the Neshannock Township Municipal building, located at 3131 Mercer Road, Neshannock Township, PA.