

MINIMUM JOB REQUIREMENTS:

- Recent Law School Graduate

WORKING CONDITIONS:

- Work is normally performed in a typical interior/office work environment.
- Moderate physical activity.
- May be required to sit, stand, or walk for extended periods of time.
- Exposure to computer screen.

OTHER REQUIREMENTS:

- Possession of a valid driver’s license may be required.

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The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills of personnel so classified.

To apply, please forward your resume and background information to:

Mail	Karen King Lawrence County Government Center Human Resources 430 Court Street New Castle, PA 16101
OR	
Fax	724.656.2461
OR	
Email	kking@lawrencecountypa.gov

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