

**LAWRENCE COUNTY COMMISSIONERS' MEETING**  
**PUBLIC MEETING**  
**MINUTES OF Tuesday, July 23, 2024**

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, July 23, 2024, was called to order by **Commissioner Daniel Vogler**, at 10:00 AM at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless, called the roll. Those in attendance were, **Commissioner Chris Sainato, Commissioner Dan Kennedy, Mike Grippo, John Bout, Pat Micco, Lisa Haddad, Anastasia Brown, Hayden Shultz and Debbie Wachter from the New Castle News**. It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time, and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

**ROW OFFICERS' REPORTS AND COMMENTS**

None

**GENERAL PUBLIC COMMENTS**

None.

**FISCAL/CONTRACTUAL**

A. Repository Properties:

**RESOLUTION**

**R-2024-193**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Diane Cearfoss placed a bid of \$500.00 on property located at Butler Avenue, Parcel ID No. 04-088600; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at Butler Avenue, with a Parcel ID No. 04-088600; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Diane Cearfoss in the amount of \$500.00 for Repository Property located at Butler Avenue, and having a Parcel ID No. 04-088600, City of New Castle.

**RESOLUTION**

**R-2024-194**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Shermaine Blake placed a bid of \$500.00 on property located at Bell Avenue, Parcel ID No. 06-074000; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at Bell Avenue, with a Parcel ID No. 06-074000; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Shermaine Blake in the amount of \$500.00 for Repository Property located at Bell Avenue, and having a Parcel ID No. 06-074000, City of New Castle.

**RESOLUTION**

**R-2024-195**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Kelsey Parks placed a bid of \$500.00 on property located at E. Wallace Avenue, Parcel ID No. 02-141200; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at Wallace Avenue, with a Parcel ID No. 02-141200; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Kelsey Parks in the amount of \$500.00 for Repository Property located at E. Wallace Avenue, and having a Parcel ID No. 02-141200, City of New Castle.

**RESOLUTION**

**R-2024-196**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Talisa Trapp placed a bid of \$800.00 on property located at E. Home Street, Parcel ID No. 05-041400; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at E. Home Street, with a Parcel ID No. 05-041400; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Talisa Trapp in the amount of \$800.00 for Repository Property located at E. Home Street, and having a Parcel ID No. 05-041400, City of New Castle.

**RESOLUTION**

**R-2024-197**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Matthew DeSalvo placed a bid of \$500.00 on property located at Locust Street, Parcel ID No. 01-055300; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at Locust Street, with a Parcel ID No. 01-055300; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Matthew DeSalvo in the amount of \$500.00 for Repository Property located at Locust Street, and having a Parcel ID No. 01-055300, City of New Castle.

**RESOLUTION**

**R-2024-198**

**WHEREAS**, all bids made to purchase property from the Lawrence County Tax Claim Bureau Repository must be approved by the taxing municipality; and

**WHEREAS**, Jarrell Jones placed a bid of \$500.00 on property located at Mt. Jackson-Hickory Road, Parcel ID No. 26-075700; and

**WHEREAS**, the County of Lawrence wishes to accept the above bid for property located at Mt. Jackson-Hickory Road, with a Parcel ID No. 26-075700 ; and

**NOW THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY COMMISSIONERS**, that the Board is authorized to execute the Bid Acceptance Form accepting the bid made by Jarrell Jones in the amount of \$500.00 for Repository Property located at Mt. Jackson-Hickory Road, and having a Parcel ID No. 26-075700, North Beaver Township.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve Resolutions R-2024-193 up to and including Resolution R-2024-198. Motion carried 3-0.

- B. Advertise for bids/proposals: None
- C. Receipt for bids/proposals: None
- D. Warrant Registers:
  - 1. July 19, 2024
  - 2. July 17, 2024
  - 3. July 15, 2024

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve and file said warrant register(s). Motion carried 3-0.

### MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
  - 1. Tuesday, July 16, 2024

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said minutes. Motion carried 3-0.

- B. Presentation of Written Communications:
  - 1. New Castle Public Library intends to submit an application requesting 200 devices be provided to the library through the COVID-19 ARPA Capital Projects Fund Digital Connectivity Technology Program as well as the library's intention to reapply for the 2025 Keystone Grant Cycle.

Anastasia Brown is from Slippery Rock Township and attending Grove City College. She is an intern at the New Castle Public Library and attended today on behalf of the Library. She thanked the Commissioners for their continued support of the Library.

Moved by Mr. Sainato, seconded by Mr. Kennedy to file written correspondence. Motion carried 3-0.

### REPORTS

- A. Staff Reports: None
- B. Commissioner Reports

Mr. Vogler stated he was out of town part of last week and yesterday so he didn't have much to report. He thanked Commissioner Sainato for attending the NWCCA meeting yesterday.

Mr. Sainato reviewed the events he went to over the weekend. Mahoningtown had their St. Marguerites Festival. He also attended Enon Valley Community Day, thank you to Judy & Dave Foster. He attended Carter's Car Cruise in Chewton, The Hoyt painted a mural at the Courthouse and then attended the Fireworks Festival. He feels that businesses downtown should stay open on Sunday at the end of August for the Car Cruise to get people in their doors and show off what they have to offer. He also thanked Aaron Elliott for his hard work.

Mr. Kennedy stated he attended the Enon Valley Community Day and the Fireworks Festival. There was no trouble reported with the downtown police.

**NEW BUSINESS**  
**RESOLUTIONS**

**RESOLUTION**

**R-2024-199**

**WHEREAS**, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

**WHEREAS**, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Pathways Adolescent Center, Inc. shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Pathways Adolescent Center, Inc.**  
**370 N. Seneca Street**  
**Oil City, PA. 16301**

**RESOLUTION**

**R-2024-200**

**WHEREAS**, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

**WHEREAS**, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Keystone Adolescent Center, Inc. shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Keystone Adolescent Center, Inc.  
201 Main Street  
Greenville, PA. 16125**

**RESOLUTION**

**R-2024-201**

**WHEREAS**, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

**WHEREAS**, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Twin Pines Family Services, LLC shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Twin Pines Family Services, LLC  
1 Washington St. Suite A  
Hopwood, PA. 15445**

**RESOLUTION                      R-2024-202**

**WHEREAS**, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

**WHEREAS**, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Genesis House A New Beginning shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Genesis House A New Beginning  
1677 Meadow Street  
Philadelphia, PA. 19124**

**RESOLUTION**

**R-2024-203**

**WHEREAS**, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

**WHEREAS**, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

**NOW, THEREFORE**, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Merakey Pennsylvania shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Merakey Pennsylvania  
620 E. Germantown Pike  
Lafayette Hill, PA. 19444**

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve Resolutions R-2024-199 up to and including Resolution R-2024-203. Motion carried 3-0.

**RESOLUTION**

**R-2024-204**

**WHEREAS**, Lawrence County wishes to create a Right to Know Policy in order to combat anonymous requests and solidify the procedure for ease of understanding to the requestor; and

**NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS that;**

1. The Lawrence County Commissioners authorize the creation of a Right to Know Policy for the County of Lawrence.



Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution.  
Motion carried 3-0.

**RESOLUTION                      R-2024-205**

**WHEREAS**, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

**WHEREAS**, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

**WHEREAS**, the need to provide additional appropriations to certain accounts now exists; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:**

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$500.00 described in detail on the attachment(s) designated as T-2024-14.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said Resolution.  
Motion carried 3-0.

**RESOLUTION                      R-2024-206**

**WHEREAS**, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

**WHEREAS**, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

**WHEREAS**, the need to provide additional appropriations to certain accounts now exists; and

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:**

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$7,500.00 described in detail on the attachment(s) designated as T-2024-15.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution.  
Motion carried 3-0.

**TRANSFERS**

- a. Coroner from Vehicle Expense to Act 182 Vehicle for \$25,000.00
- b. Coroner from Contingency to Maintenance & Repairs for \$75.00

- c. MHDS from MH Admin Mgmt. to MH Respite for \$20,000.00
- d. MHDS from MH Admin Mgmt. to Forensic Services for \$30,000.00
- e. DJ Amodie from Contingency to Equipment Lease/Rental for \$500.00
- f. IT from Capital Exp.-Contingency to IT-Other Improvements for \$40,500.00

Moved by Mr. Sainato, seconded by Mr. Kenned to approve said Transfer(s).  
Motion carried 3-0.

**RESOLUTIONS ON THE TABLE**

None

**RESOLUTIONS TO BE TAKEN OFF THE TABLE**

None

**ORDINANCES**

- A. Discussion: None
- B. On the Table: None
- C. For Introduction: None
- D. For Final Action: None

**ANNOUNCEMENTS**

- A. The next Commissioners’ Public Meeting will be held on July 30, 2024 @ 10:00AM in the Commissioners’ Meeting Room.
- B. The Commissioners will not have a meeting on Tuesday, August 6, 2024, due to the annual CCAP Conference.
- C. There will be a Lawrence County Opioid Advisory Board meeting on Tuesday, August 6, 2024 @ 12:00 Noon in the Commissioners’ Meeting Room.

**PUBLIC COMMENTS**

Debbie Wachter asked how many Right to Know requests do we receive? The Commissioners suggested she talk to Emily Sanchez-Parodi, Assistant Solicitor.

Debbie also asked who the invoices are for regarding the special counsel transfer? The Commissioners answered Palumbo Law Firm.

**ADJOURNMENT**

Moved by Mr. Kennedy, seconded by Mr. Sainato to adjourn the Lawrence County Commissioners' meeting dated Tuesday, July 23, 2024, at 11:20 am.