

**LAWRENCE COUNTY COMMISSIONERS' MEETING**  
**PUBLIC MEETING**  
**MINUTES OF Tuesday, December 17, 2024**

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, December 17, 2024, was called to order by **Commissioner Daniel Vogler**, at 10:00 AM at the Lawrence County Commissioners Meeting Room. Administrative Assistant, Ryan Anderson called the roll. Those in attendance were **Commissioner Dan Kennedy, Commissioner Chris Sainato, County Administrator Joe Venasco, Rebecca Shaffer, Amy McKinney, John Bout, JR Hardester and no one from the New Castle News.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time, and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

**ROW OFFICERS' REPORTS AND COMMENTS**

**GENERAL PUBLIC COMMENTS**

**FISCAL/CONTRACTUAL**

A. Repository Property:

**APPROVED**

1. Resolution for discussion and possible approval of Repository Property #25-387711 (Neshannock Twp.)
2. Resolution for discussion and possible approval of Repository Property #25-272200 (Neshannock Twp.)

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve and file said warrant register(s). Motion carried 3-0.

- |                                  |      |
|----------------------------------|------|
| B. Advertise for bids/proposals: | None |
| C. Receipt for bids/proposals:   | None |
| D. Warrant Registers:            |      |

1. December 9, 2024
2. December 11, 2024
3. December 13,2024

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve and file said warrant register(s). Motion carried 3-0.

**MINUTES AND CORRESPONDENCE**

A. Approval of Minutes:

1. December 10, 2024

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve and file said minutes.  
Motion carried 3-0.

B. Presentation of Written Communications:

1. Pennsylvania American Water to make improvements in an additional portion of New Beaver Borough.
2. Columbia Gas general permit for maintenance, testing, repair, rehabilitation, or replacement of water obstructions and encroachments on Old Princeton RD. (Slippery Rock Twp).
3. National Fuel Gas Supply proposes line remedial anode project on McClymonds lane in Perry Township.
4. First Energy Company's application for a permit for line stream crossing and temporary stream crossing in Hickory Township, Neshannock Township, City of New Castle, New Wilmington Borough, Shenango Township, Taylor Township, and Wilmington Township.
5. Rose Point Campground's intent is to submit a water management permit application to the Pennsylvania Department of Environmental Protection. (Slippery Rock Township).

**REPORTS**

A. Staff Reports:

None

B. Commissioner Reports

Commissioner Kennedy went to the Ellwood Memorial for the two fallen firefighters that lost their life 35 years ago on Sunday. He also stated that he visited troop 712 to present a citation to an Eagle Scout. Mr. Kennedy also attended the monthly planning commission meeting.

Commissioner Vogler stated that he also went to the planning commission's meeting in New Wilmington along with the AG Preservation Board. Mr. Vogler also attended the drug court graduation at the beginning of the week.

Commissioner Sainato thanked the two Commissioners for going to all the events that he missed while out of town. Mr. Sainato stated that he was excited to go to Judge Motto's retirement event in Courtroom 5 later that afternoon.

**NEW BUSINESS RESOLUTION**

**RESOLUTION R-2024-**

**WHEREAS**, Lawrence County solicited bids for the FY2022 Curb Ramp Improvement Project – Bid #2 in Ellwood City under the FY 2022 CDBG program; and

**WHEREAS**, the Lawrence County Department of Planning and Community Development reviewed the bids and reported that Fryer Excavating, LLC, 338 Concord Church Road, Beaver Falls, PA 15010 was the lowest responsible bidder with a bid of \$88,426.11; and

**NOW, THEREFORE IT BE RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that

1. Fryer Excavating LLC is awarded the bid for the completion of the FY2022 Curb Ramp Improvement Project under the FY2022 CDBG program.
2. A total of \$88,426.11 in CDBG dollars will be allocated to complete this project.

The Chairman is authorized to execute all documents related to this contract.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said transfers. Motion carried 3-0.

**RESOLUTION R-2024-**

**WHEREAS**, the County of Lawrence wishes to revise the modified contract allocation for projects eligible under the Community Development Block Grant (CDBG) for FFY 2022; and

**WHEREAS**, the County, On Behalf of Shenango Township, had allocated \$109,994.00 for Handicap Accessibility at the Shenango Township Municipal Building; and

**WHEREAS**, the County, On Behalf of Shenango Township would like to reallocate said funds to the Shenango Township Park project; and

**WHEREAS**, the County conducted a Public Hearing, which was advertised, on Thursday, December 12, 2024, at 8:00 a.m. at the Lawrence County Government Center as required by the CDBG regulations, to obtain citizens' views and comments concerning the proposed modification of these funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, THAT.**

1. The County shall prepare and submit a FFY 2022 Modification Request #1, to the Department of Community and Economic Development; and
2. The original allocation for handicap accessibility will be deleted; and
3. The modification request will create the project activity and financial request of \$109,994.00 to the Shenango Township Park Project.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said transfers. Motion carried 3-0.

**RESOLUTION R-2024 -**

WHEREAS: proposal to upgrade the Lawrence County Assessment Office's CAMA System and;

WHEREAS: Contract to upgrade CAMA System was approved June 14<sup>th</sup> 2022 by Resolution R-2022-120:

WHEREAS: Addendum to the Agreement for the CAMA Software Implementation and Subscription was submitted by vendor on December 9<sup>th</sup>, 2024, to use DATA Scout Web as the new Webservice;

WHEREAS: Lawrence County will not be responsible for any additional cost or fees pursuant to the addendum and DATA Scout Web will not impact the online tax payments through courthouseonline ;

WHEREAS: the addendum was referred for review and recommendation by the Lawrence County Assessment Office and.

WHEREAS: the addendum was referred for review to the County Solicitor;

NOW , THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that: an addendum to the Contract signed with Vision Government Solutions on June 14<sup>th</sup>, 2022 by Resolution AR-2022-120 be approved

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said transfers. Motion carried 3-0.

### **RESOLUTION R-2024-**

**WHEREAS**, Lawrence County is a member of the Southwestern Pennsylvania Commission (SPC); and

**WHEREAS**, as a member of SPC, Lawrence County is required to establish a Public Participation Panel.

**NOW, THEREFORE IT BE RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS**, that the Lawrence County Commissioners have established a Public Participation Panel and have appointed the following County residents to serve on this panel for a two-year term:

1. Dave Badger
2. Jeff Bishop
3. Everett Bleakney
4. Jonathan Bruce
5. Leslie Bucci
6. Ben Bush
7. Ginny Jacob Colella
8. Jennifer Elliott
9. Susan Lautenbacher
10. Karolee Loughhead
11. Ryan McCandless
12. Linda Nitch
13. Diana Ortiz
14. Kenny Rice
15. Dave Richards
16. Ken Roming
17. Kevin Swogger
18. Gayle Young

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said transfers. Motion

carried 3-0.

#### RESOLUTION R-2024-

**WHEREAS**, Section 1784 of the County Code, *Supplemental Appropriations Transfer of Funds; Appropriation Limits/* authorizes the Board of Commissioners, by resolution, to make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not otherwise appropriated; and

**WHEREAS**, it is the intent of the Board of Commissioners to adjust the existing FY2024 Budget; and NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF **COMMISSIONERS** to amend the 2024 Lawrence County Budget as follows: *INCREASING General* Revenue Fund Account: 01331000.360011 by \$12,805.00; and *INCREASING General* Expense Fund Account: 01451200.931200 by \$12,805.00.

*Reason: COLLECTED MORE HOTEL TAX THAN BUDGETED.*

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said transfers. Motion carried 3-0.

#### Transfers (Administrative)

- a. Treasurer from contingency to maintenance & repairs for \$145.00
- b. Treasurer from contracted services to maintenance & repairs for \$534.86
- c. JPO from materials & supplies to telephone & internet for \$750.00
- d. Planning from contingency to grants & programs for \$7,500.00
- e. Commissioners from staples to minor equipment for \$617.55
- f. Coroner from lease to vehicle expenses for \$500.00.
- g. Controller from contingency to land building & rental for \$400.00.
- h. Prothonotary from materials and supplies to major equipment for \$5,100.00.
- i. Prothonotary from materials and supplies to minor equipment for \$2,100.00.
- j. Prothonotary from materials and supplies to maintenance and repair for \$1,100.00.
- k. Recycling from contingency to land building & rental for \$8.00.
- l. Commissioners from travel & training to staples for \$603.44.
- m. MHDS from MH Admin Management to cost allocation for \$67,000.00.
- o. Courts from law clerks to criminal background checks for \$4000.00.
- p. Courts from law clerks to association dues for \$1,000.00.
- q. Courts from law clerks to telephone & internet for \$940.00.

- r. Courts from law clerks to constables for \$600.00.
- s. CYS from contracted provider care to electric for \$295.77.
- t. CYS from contracted provider care to court related costs for \$7,000.00.
- u. CYS from contracted provider care to client transportation for \$4,000.00.
- v. Commissioners from postage to subscriptions & books for \$27.00.
- w. CYS from contracted provider care to independent living for \$1,700.00.
- x. Commissioners from postage to subscriptions & books for \$27.00.
- y. Maintenance from gas to water for \$2,000.00.
- z. Maintenance from gas to electricity for \$4,200.00
- aa. Maintenance from other improvements to maintenance and repairs for \$800.00.
- bb. Maintenance from travel & training expenses to maintenance and repairs for \$360.00.
- cc. Maintenance from gas to maintenance and repairs for \$3,500.00.
- dd. Maintenance from employee insurance to maintenance and repairs for \$12,000.00.
- ee. Maintenance from employee insurance to maintenance and supplies for \$7,000.00.
- ff. Voters from voters material & supplies to lease/equipment for \$144.42.00.
- gg. Voters from voters material and supplies to telephone for \$163.76.00.
- hh. Commissioners from Misc. Admin. Expenses to land building & rental for \$91.94.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said transfers. Motion carried 3-0.

**RESOLUTIONS ON THE TABLE**

- A. Resolutions on the table: None
- B. Resolutions to be taken off the table: None

**ORDINANCES**

- A. Discussion: None
- B. On the Table: None
- C. For Introduction: None
- D.** For Final Action: None

**ANNOUNCEMENTS**

- A. The next Commissioners’ Meeting will be held on Tuesday, December 31, 2024 @ 10:00AM in the Commissioners’ Meeting Room.
- B. The Prison Board Meeting on Wednesday, December 18, 2024 @ 12:00 Noon has been **CANCELLED**.

C. There will be a Salary Board Meeting on Friday, December 20, 2024 @ 9:00AM in the Commissioners' Meeting Room.

D. The Lawrence County Government Center will be closed on Tuesday, December 24<sup>th</sup> through Thursday, December 26<sup>th</sup> in observance of the Christmas holiday.

E. The Lawrence County Government Center will be closed on Wednesday, January 1, 2025, in observance of New Year's Day holiday.

F. The Annual Salary Board meeting will be held on Monday, January 6, 2025 @ 10:00AM in the Commissioners' Meeting Room.

G. The first Commissioners' Meeting of 2025 will be held on Tuesday, January 7, 2025 @ 10:00AM in the Commissioners' Meeting Room.

**PUBLIC COMMENTS**

**None**

**ADJOURNMENT**

Moved by Mr. Sainato, seconded by Mr. Kennedy to adjourn the Lawrence County Commissioners' meeting dated Tuesday, December 17, 2024, 10:48 at am.