

AGENDA
SALARY BOARD MEETING
December 12, 2023

I. OPENING EXERCISES

- a. Call to Order
- b. Roll Call
- c. Explanation of Procedures to Audience

II. PUBLIC COMMENTS

III. MINUTES

- a. May 23, 2023

IV. RESOLUTIONS

A. **Courts**

- 1. Resolution for discussion and possible approval of the base rate of Law Clerk be set at \$55,000.00 and the salary of the current occupied Law Clerk be increased \$10,000.00 and the salary of the current Joint Courtroom Law Clerk be increased \$10,000.00

B. **Adult Probation**

- 1. Resolution for discussion and possible approval with the successful completion of a MOU between the Teamsters Local No. 261 and the County of Lawrence, entering the Probation Officer III into the current contract.

C. **Juvenile Probation**

- 1. Resolution for discussion and possible approval with the successful completion of a MOU between the Teamsters Local No. 261 and the County of Lawrence entering the Probation Officer III into the current contract.

D. **Domestic Relations**

- 1. Resolution for discussion and possible approval of the salary of the current PACSES Administrator and the base rate of the position shall be set at \$45,000.00

- 2. Resolution for discussion and possible approval of the salary of the current Revenue Administrator and the base rate of the position shall be set at \$45,000.00.

E. **District Attorney**

- 1. Resolution for discussion and possible approval of the Victim Witness Coordinator be increased \$5,000.00 retroactive to July 1, 2023 and the salary increase shall be contingent upon continued ARISE receipt of PCCD VOJO funding.

2. Resolution for discussion and possible approval of the creation of one (1) non-union Intelligence Analyst position at \$50,000.00

3. Resolution for discussion and possible approval of the position of the Commander shall be renamed Chief of the Lawrence County District Attorney's Detective Department.

F. **Prothonotary**

1. Resolution for discussion and possible approval of creating one (1) Chief Deputy Orphan's Court at the base rate of \$45,000.00, upon completion of established education goals and approved by the Prothonotary/Clerk of Courts, a \$2,000.00 increase in salary shall be awarded.

2. Resolution for discussion and possible approval of the salary of the current Chief Deputy Orphan's Court shall be \$51,203.13 with no change to the base rate.

3. Resolution for discussion and possible approval of the salary of the current Senior Chief Deputy shall be \$53,894.00 with no change to the base rate and the salary of the current Chief Deputy Clerk of Courts shall be \$51,203.13 with no change to the base rate.

4. Resolution for discussion and possible approval of the retitling of the position Chief Deputy Prothonotary/Orphan's Court to Chief Deputy Clerk of Courts and retitle the position of Senior Chief Deputy Clerk of Courts to Senior Chief Deputy.

5. Resolution for discussion and possible approval of the creation of one (1) Criminal Division Program Specialist at the base rate of \$36,500.00

6. Resolution for discussion and possible approval of the creation of one (1) Confidential Specialist at the base rate of \$36,500.00

G. **Treasurer**

1. Resolution for discussion and possible approval of the current Chief Deputy Treasurer receive an increase of \$2,500.00 and the current 2nd Deputy Treasurer receive an increase of \$2,000.00.

H. **Assessor**

1. Resolution for discussion and possible approval of the base salary of the GIS Planner position shall be set at \$45,000.00.

I. **Commissioners**

1. Resolution for discussion and possible approval of an increase to the Deputy Chief Clerk by \$4,000.00 and an increase to the Administrative Assistant by \$2,000.00.

J. **CYS**

1. Resolution for discussion and possible approval of one (1) Caseworker Supervisor position created at a salary per the CBA with AFSCME.

K. **Human Resources**

1. Resolution for discussion and possible approval of an increase to the Deputy Human Resources Director by \$2,000.00.

L. **Jail**

1. Resolution for discussion and possible approval the existing Lead Captain position be renamed Deputy Warden of Security and to establish base salary of Deputy Warden of Security and Deputy Warden of Operations at \$70,000.00 each.

2. Resolution for discussion and possible approval to create one (1) Intelligence Police Officer position at the salary of \$55,000 and to eliminate Intel Officer/DA Drug Task Force Liaison position.

M. **Planning**

1. Resolution for discussion and possible approval of one (1) Office/CDBG Administrator be created at a salary of \$34,000.00 and one (1) Office Manager position be eliminated.

2. Resolution for discussion and possible approval of increases to the Planning Director by \$4,000.00, the Deputy Director of Planning by \$3,000.00 and the Deputy Director of Community Development by \$3,000.00.

N.. **Public Defender**

1. Resolution for discussion and possible approval to eliminate one (1) Full Time Assistant Public Defender and to create two (2) Part Time Assistant Public Defender positions at a salary of \$30,000.000

O. **Public Safety**

1. Resolution for discussion and possible approval of the Telecommunications Staff.

V. **Adjournment**

