

LAWRENCE COUNTY ANNUAL SALARY BOARD MEETING
MINUTES OF January 9, 2023

The Lawrence County Annual Salary Board Meeting of Monday, January 9, 2023, was called to order by **Commissioner Morgan Boyd**, at 1:30 p.m. am at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless called the Roll. Those in attendance were, **Controller David Prestopine and Commissioner Daniel J. Vogler. Commissioner Spielvogel was absent due to family matters.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

GENERAL PUBLIC COMMENTS

None

MINUTES

1. September 20, 2022

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Minutes. Motion carried 3-0.

NEW BUSINESS

**SALARY BOARD
CONTROLLER
SB-2023-01**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time nonunion, and management employees, and solicitors shall receive a 2.25% cost of living adjustment, effective January 1, 2023.
2. All AFSCME Union employees will be compensated per the Union Contract.

Moved by Mr. Prestopine, seconded by Mr. Vogler to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
CORONER
SB-2023-02**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time nonunion and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.

Moved by Mr. Johnson, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
Prothonotary
SB-2023-03**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time, non-union, and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Union employees will be compensated per the union contract.

Moved by Mrs. Esoldo, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
Register & Recorder
SB-2023-04**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time, non-union, and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Union employees shall be compensated per the Union Contract

Moved by Mrs. Crawford, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
Treasurer
SB-2023-05**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time, non-union, and management employees, and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Union employees shall be compensated per the union contract.

Moved by Mr. Rapone, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
COMMISSIONERS
SB-2023-06**

WHEREAS, Section 1624 of the County Code states that at each annual Salary Board Meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time nonunion and management employees, solicitors, attorneys, and 911 personnel shall receive a 2.25% cost of living adjustment.
2. All union employees shall be compensated per union contracts.
3. Increases shall be effective January 1, 2023.
4. Those departments/offices included in this resolution are:

Commissioners	Solicitor
Maintenance	Assessor
Voter Services	Public Safety
IT	Public Defender
Personnel	Tax Claim
MH/DS	Children & Youth Services
Veteran's Affairs	
Planning	
Recycling/Solid Waste	

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
VETERANS'
SB-2023-07**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Veterans' Director's base rate has not been adjusted in several years; and

WHEREAS, the Salary Board wishes to set a new base rate for the position of the Veterans' Director; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Veterans' Director be set at \$60,000.00

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
MAINTENANCE
SB-2023-08**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Salary Board wishes to create a new position titled Parks Manager under the Maintenance Department; and

WHEREAS, the position will be non-union, full time and receive full benefits; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. Create the Parks Manager position; and
2. The base rate of the Parks Manager position be set at \$42,500.00 non-union, full time and full benefits.

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
MAINTENANCE
SB-2023-09**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Salary Board wishes to set a new base rate for the Deputy Director of Maintenance; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Deputy Director of Maintenance be set at \$45,000.00.

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Resolution. Motion carried 3-0.

**Salary Board
Department of Public Safety
SB-2023-010**

WHEREAS, the position of EMA Deputy Director for Lawrence County Department of Public Safety was eliminated in the 2023 Budget.

WHEREAS, the Lawrence County Department of Public Safety requests that the position of EMA Deputy Director and Deputy 911 Director be combined.

WHEREAS, the Lawrence County Department of Public Safety requests that the position of Deputy 911 Director be changed to Deputy Public Safety Director.

WHEREAS, the salary of the Deputy Director of Public Safety be adjusted to \$57,750.00 yearly.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that the above position of the Lawrence County Department of Public Safety shall have the EMA Deputy Director position combined with the Deputy 911 Director position as Deputy Director of Public Safety with a base rate salary of \$57,750.00 yearly.

Moved by Mr. Vogler, seconded by Mr. Prestopine to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
Jail
SB-2023-011**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time nonunion and management employees shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Union employees will be paid per the Union contract.

Moved by Mr. Prestopine, seconded by Mr. Vogler to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
JAIL
SB-2023-012**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Records Administrator position has not been adjusted in several years; and

WHEREAS, the Salary Board wishes to set a new base rate for the Records Administrator; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Records Administrator be set at \$40,500.00.

Moved by Mr. Prestopine, seconded by Mr. Vogler to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
JAIL
SB-2023-013**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Records Officer position has not been adjusted in several years; and

WHEREAS, the Salary Board wishes to set a new base rate for the Records Officer; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Records Officer be set at \$35,000.00.

Moved by Mr. Prestopine, seconded by Mr. Vogler to approve said Resolution. Motion carried 3-0.

**SALARY BOARD
Sheriff
SB-2023-014**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time, non-union, and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All union employees will be compensated per the union contract.

Moved by Mr. Quahliero, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
Sheriff
SB-2023-015**

WHEREAS, the Office of the Sheriff, currently has six part-time Scanner positions with a base salary of \$10.00 per hour with no benefits; and

WHEREAS, these Scanner positions, due to the low pay, are typically held by older individuals who have indicated their desire to retire/quit due to the low wages; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. The Scanner base salary be set at \$13.00 per hour; and
2. This shall become effective January 1, 2023; and
3. If an active screener is currently compensated above the \$13.00 per hour base rate, they will retain their original compensation.

Moved by Mr. Quahliero, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
DISTRICT ATTORNEY
SB-2023-016**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time nonunion, and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Laborer 964 Union employees will be compensated per the Union contract.
3. All detective union employees will be compensated per the Union contract.

Moved by Mr. Lamancusa, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**SALARY BOARD RESOLUTION
DISTRICT ATTORNEY
R-2023-017**

WHEREAS, The Office of the District Attorney seeks to rename a position within the office. Renaming of the position identified below more accurately reflects the position and coincides with its associated job description.

WHEREAS, the position of "HIDTA Commander" shall be renamed "Commander."

NOW THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The position of "HIDTA Commander" shall be renamed "Commander."

Moved by Mr. Lamancusa, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**DISTRICT ATTORNEY
R-2023-018**

WHEREAS, The Office of the Lawrence County District Attorney applied for and received grant funding from PCCD (Grant No. 39087) in the amount of \$164,000 per year for two years to initiate and operate an innovative, integrated Track, Trace, and Prosecute Program (TTP) to reduce gun crimes and related acts of criminal violence. Gun violence and gun related incidents of crime have steadily increased over the last decade in Lawrence County. Despite the county's designation as a rural community, the epicenter and county seat of New Castle City, has a prevalence of gun crimes and violence rivaling many districts located in the urban centers of surrounding Pittsburgh, PA, and Youngstown, OH. The Track, Trace, and Prosecute (TTP) Program initiative conceptualized by the District Attorney's Office seeks to improve and enhance the coordination of multijurisdictional law enforcement investigations and to maximize prosecutions for violations of 18 Pa.C.S. Chapter 61 and crimes of violence involving firearms.

WHEREAS, Assistant District Attorney's will be assigned supporting detectives within their areas of specialization and all crimes involving firearms, protection from abuse orders and other related violent crimes will be evaluated and prosecuted utilizing the protocols and procedures outlined in the TTP Program. The TTP Program through its Assistant District Attorney's will focus prosecutorial efforts on firearm use and/or possession in domestic abuse cases, juvenile cases, narcotics cases and crimes of violence or crimes committed by violent actors.

WHEREAS, Funding for the TTP Program will support personnel costs related to these expanded and more exhaustive investigations and prosecutions and will be used to implement a firearm and licensing trace and tracking program. TTP Program detectives shall track the purchase of firearms throughout the county and the issuances of carry conceal permits; shall work with our longstanding partners in the Bureau of Alcohol, Tobacco, Firearms and Explosives, Federal Bureau of Investigation, Department of Homeland Security, Pennsylvania State Police, Drug Enforcement Administration and the United States Attorney's Office to investigate and prosecute straw purchasers and unlicensed manufacturers; and shall track and seize firearms pursuant to any court order or statute related to protection from abuse orders, custody orders, juvenile orders, and/or felony convictions. The TTP Program through its prosecutors and supporting detectives will tirelessly pursue the reduction of gun crimes and related violence with an emphasis on prosecution and deterrence throughout Lawrence County.

WHEREAS, Pursuant to the awarded grant and the restrictions thereof, the Office of the District Attorney seeks to award the following stipends in accordance with the grant:

Assistant District Attorney 4:	\$10,720 per year for 2 years
Assistant District Attorney 6:	\$9,179 per year for 2 years
Assistant District Attorney 3:	\$8,576 per year for 2 years
Assistant District Attorney 5:	\$8,752 per year for 2 years
Assistant District Attorney 1:	\$9,291 per year for 2 years
Assistant District Attorney 2:	\$8,927 per year for 2 years
Commander:	\$10,790 per year for 2 years

WHEREAS, This grant has been awarded for a duration of 2 years and upon expiration all stipends stated above will be null and void;

WHEREAS, This grant is fully funded and will not cost the tax payers of Lawrence County any additional monies related thereto;

WHEREAS, increases in compensation related to this grant shall not impact base pay rates, overtime rates, on-call rates, or any salary-based percentage computations related thereto;

WHEREAS, the cost of living adjustment for employees receiving compensation under this grant and associated resolution shall be based upon the employee's salary base rate without consideration of any monies received via this grant;

WHEREAS, these increases in compensation shall be made in equal, lump sum quarterly stipends beginning in the last pay period of the first quarter of 2023 and continuing quarterly thereafter for the duration of the grant period provided funding from PCCD is pledged and/or received; and

NOW THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD.

Moved by Mr. Lamancusa, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**COURTS
SB-2023-019**

WHEREAS, Section, 1624 of the County Code states that at each annual Salary Board meeting, the Board shall revise the salary schedule so far as it shall deem such action necessary.

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD; that

1. All full-time and part-time (excluding summer interns) nonunion, and management employees and solicitors shall receive a 2.25% cost of living adjustment effective January 1, 2023.
2. All Union employees will be compensated per the Union contract.
3. Salary Board resolution number SB-2022- shall apply to the following departments:

Courts	Adult Probation	Juvenile Probation
District Justices	Domestic Relations	Law Library

Moved by Mr. Motto, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
COURTS
SB-2023-020**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, staffing changes has brought about the request to create a Part-Time Administrative Assistant 2; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The position of PT Administrative Assistant 2 be created at a rate of \$25/hr
2. This position will expire upon the termination of employment by the person that is to be currently assigned to the position

3. The pay will not exceed the annual Social Security limit for the given year as it pertains to the person hired

Moved by Mr. Motto, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
DOMESTIC RELATIONS
SB-2023-021**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, staffing changes has brought about the request to adjust the base rate of the Domestic Relation's Director salary

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Domestic Relations Director be set at \$62,500
2. This resolution is effective January 1, 2023 and the initial hire will receive the base rate with no COLA

Moved by Mr. Motto, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
DOMESTIC RELATIONS
SB-2023-022**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, staffing changes has brought about the request to adjust the base rate of the Assistant Director salary

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Domestic Relations Assistant Director be set at \$50,000

Moved by Mr. Motto, seconded by Mr. Vogler to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
DOMESTIC RELATIONS
SB-2023-023**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, county officer, or executive head of any separate board, commission, or division to fix the compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, staffing changes has brought about the request to adjust the base rate of the Establishment Supervisor salary

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD, that:

1. The base rate of the Establishment Supervisor be set at \$45,000

Moved by Mr. Motto, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

PUBLIC COMMENT

Mr. Boyd stated that in the future Salary Board should look into how much each Director and Deputy make, as each department is different.

ADJOURNMENT

Mr. Boyd adjourned the Lawrence County Annual Salary Board Meeting dated Monday, January 9, 2023 at 2:15 pm.