

LAWRENCE COUNTY COMMISSIONERS' MEETING
PUBLIC MEETING
MINUTES OF Tuesday, September 17, 2024

The Lawrence County Commissioners' Meeting was opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

The Lawrence County Commissioners' Meeting of Tuesday, September 17, 2024, was called to order by **Commissioner Daniel Vogler**, at 10:00 AM at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless called the roll. Those in attendance were **Commissioner Chris Sainato, Commissioner Dan Kennedy, Tammy Crawford, Mike Grippo, Chad Strobel, and no one from the New Castle News.** It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time, and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

Mr. Vogler asked for everyone to keep the family of Chris Mitsos in their thoughts. Mr. Mitsos was the Solicitor for the former County Controller, Bob Foht years ago.

ROW OFFICERS' REPORTS AND COMMENTS

None

GENERAL PUBLIC COMMENTS

None

FISCAL/CONTRACTUAL

- A. Repository Property: None
- B. Advertise for bids/proposals: None
- C. Receipt for bids/proposals:
- D. Warrant Registers:
 - 1. September 12, 2024
 - 2. September 11, 2024
 - 3. September 10, 2024
 - 4. September 9, 2024

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve and file said warrant register(s). Motion carried 3-0.

MINUTES AND CORRESPONDENCE

- A. Approval of Minutes:
 - 1. September 10, 2024

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said minutes.
Motion carried 3-0.

B. Presentation of Written Communications:

1. New Castle Recycling, Inc.-applying for renewal of a permit to continue to operate a dust collection system at the facility in the City of New Castle.

Mr. Vogler mentioned that we received correspondence from the Department of the Army in New Jersey, however it was received too late to be listed for the record on today's agenda and will be on the agenda for next week.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said Resolution.
Motion carried 3-0

REPORTS

- | | |
|-------------------------|------------|
| A. Staff Reports: | None |
| B. Commissioner Reports | DV, DK, CS |

Mr. Kennedy had no comment.

Mr. Sainato stated he had a busy weekend. Pulaski Township had their Fall Festival Day, along with Neshannock Township hosting their Community Day. The Italian Festival was held at Venti Sei Winery and the Cathedral had their Furball Event. All activities were attended greatly, some with out of county visitors, which is very positive. A new restaurant, Gordo's in Neshannock Township, opened last week for a soft opening and it was packed and the Library had a ribbon cutting ceremony for their new elevator.

Mr. Vogler stated he attended the CCAP Workers Compensation Trust Board meeting in Harrisburg last week. He also mentioned the Cray Youth Annual Event and the Beaver/Lawrence Farm Bureau Dinner that were both held last week. This Thursday, the New Castle Area Transit Authority will have a ribbon cutting ceremony for their new bus garage.

NEW BUSINESS

RESOLUTIONS

RESOLUTION R-2024-273

WHEREAS, the Lawrence County Register and Recorder has established a goal of converting existing records to a more permanent medium; and

WHEREAS, GOVOS has provided a Statement of Work to convert all images to PDF/A provided by the County. Deeds - 3,868,396 images Wills - 1,117,133 images. The fee for this service is a one- time cost of \$17,000.00 to convert the images. This fee came out of the Records Improvement Fund and not from the General Fund.

WHEREAS, GOVOS will no longer provide microfilm back up for images. Instead of microfilm, GOVOS will provide go-forward services to Export/Uploaded PDF/A from CountyFusion to 2 secure hosted locations by GOVOS and Amazon Web Services. This service will occur weekly. The invoiced amount for this service will be billed annually in the amount of \$3,862.00. This amount is budgeted and paid for from the Records Backup line item from the Register and Recorder's Budget.

WHEREAS, RESOLUTION R-2023-134 was approved on May 2, 2023 by the Lawrence County Commissioners for the above; and

WHEREAS, a PDF/A Services Extension has been prepared by GovOS stating the subscription start date will be the date the PDF/A Services Extension is signed. This subscription will be concurrent with the existing contract with GovOS for CountyFusion (Resolution R-2021-102). The Subscription will expire when our CountyFusion contract with GovOS expires and will be included as part of each renewal should the Register and Recorder elect to renew. This CountyFusion contract will expire on May 27, 2026; and

NOW, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS; that:

1. GOVOS, a Kofile Company
6300 Cedar Springs Road
Dallas TX 75235 and the Lawrence County Register and Recorder's Office will enter into this Agreement for conversion of images to PDF/A and for services to Export/Uploaded PDF/A from CountyFusion to 2 secure locations.
2. Terms shall be as identified in the attached agreement.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution.
Motion carried 3-0.

RESOLUTION

R-2024-274

WHEREAS, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

WHEREAS, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Community Options, Inc. shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Community Options, Inc.
16 Farber Road
Princeton, NJ. 08540**

RESOLUTION

R-2024-275

WHEREAS, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

WHEREAS, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider Community Specialists Corporation (The Academy) shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**Community Specialists Corporation (The Academy)
900 Agnew Road
Pittsburgh, PA. 15227**

RESOLUTION R-2024-276

WHEREAS, Lawrence County, through its Children and Youth Department, desires to contract certain social services; and

WHEREAS, the County has the authority and duty to provide social services to children and youth subject to the regulations established by the Commonwealth of Pennsylvania (DHS) and the Juvenile Code:

NOW, THEREFORE, be it resolved by the Lawrence County Board of Commissioners, that:

1. The Purchase of Service Agreement under the provider The Bair Foundation of Pennsylvania shall be in effect for the period of July 01, 2024, through June 30, 2025.
2. Costs are incurred only if the provider or service is being used by Lawrence County per the Agreement.
3. Authorization is hereby given to execute an Agreement with the following service provider:

**The Bair Foundation of Pennsylvania
241 High St
New Wilmington, PA. 16142**

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve Resolutions R-2024-274 up to and including Resolution R-2024-276. Motion carried 3-0.

RESOLUTION R-2024-277

WHEREAS, the Lawrence County Department of Public Safety has entered into a professional service agreement with Quality Enhanced Management Systems, Inc., 530 Mace Street, Suite 1, Greensburg, PA 15601, hereinafter referred to as "QEMS" to provide a one (1) year Agreement to Lawrence County;

WHEREAS, QEMS will provide a Quality Assurance, Resource Management Software Program and General Maintenance to maintain, report and evaluate the performance of Lawrence County's 911 systems, see attached Exhibit "A";

WHEREAS, QEMS will provide a license for up to fifteen (15) workstations that includes the Quality Assurance and Resource Management modules running on the native workstation application for their product titled "Quality Administration for Emergency Services", (QAES), in conjunction with the End User License Agreement, (EULA), for Lawrence County Department of Public Safety;

WHEREAS, QAES is a relational database management solution that will operate on COUNTY's 9-1-1 Center administrative networked system, such system to be provided by the COUNTY;

WHEREAS, Lawrence County Department of Public Safety will provide and assure a Remote Desktop Connection is available to QEMS (at no cost to QEMS) to the designated server(s) that have the QAES Database installed; and

WHEREAS, the term of this agreement is for a one (1) year period beginning January 1, 2025, through December 31, 2025. The total consideration payable to QEMS for the lease of the software program and all related professional services set forth in Exhibit "A" shall not exceed \$25,000.00 for the first year.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS that authorization is given to execute on behalf of the Lawrence County Department of Public Safety, all documents related to the Quality Enhanced Management Systems, Inc. agreement to provide the following:

- a. QEMS will provide a Quality Assurance, Resource Management Software Program and General Maintenance to maintain, report and evaluate the performance of Lawrence County's 911 systems;
- b. QEMS will provide a license for up to fifteen (15) workstations that includes the Quality Assurance and Resource Management modules running on the native workstation application for their product titled "Quality Administration for Emergency Services", (QAES), in conjunction with the End User License Agreement, (EULA), for Lawrence County Department of Public Safety;

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$4,800.00 described in detail on the attachment(s) designated as T-2024-19.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution. Motion carried 3-0.

RESOLUTION

R-2024-282

WHEREAS, budgets cannot always anticipate every extraordinary, ordinary, or contingency situation which arises throughout the fiscal year; and

WHEREAS, Section 1784 of the County code permits the Commissioners by resolution to authorize budget transfers from any encumbered balance; and

WHEREAS, the need to provide additional appropriations to certain accounts now exists; and

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS, that:

1. Authorization is hereby given to the appropriate administrative officials to transfer a total of \$1,518.00 described in detail on the attachment(s) designated as T-2024-20.

Moved by Mr. Kennedy, seconded by Mr. Sainato to approve said Resolution. Motion carried 3-0.

TRANSFERS (Administrative)

- a. Prothonotary from Records Management Contingency to Records Management Materials & Supplies for \$20,000.00.
- b. CYS from Contracted Provider Care to Electric for \$6,000.00.
- c. Jail from Contingency to Travel & Training for \$9,600.00.
- d. Jail from Contingency to Land & Building for \$50.00.
- e. Tax Claim from Various Accounts to Various Accounts for \$9,040.00.
- f. Domestic Relations from Various Accounts to Various Accounts for \$5,370.00.
- g. Public Defender from Contingency to Subscriptions for \$87.00.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said transfers. Motion carried 3-0.

RESOLUTIONS ON THE TABLE

None

RESOLUTIONS TO BE TAKEN OFF THE TABLE

None

ORDINANCES

- | | |
|----------------------|------|
| A. Discussion: | None |
| B. On the Table: | None |
| C. For Introduction: | None |
| D. For Final Action: | None |

ANNOUNCEMENTS

- A. The next Commissioners' Public meeting will be held on September 24, 2024 @ 10:00AM in the Commissioners' Meeting Room.
- B. The Lawrence County Prison Board meeting scheduled for Wednesday, September 18, 2024 has been **CANCELLED**.
- C. There will be a Special Election Board meeting on Wednesday, September 18, 2024 @ 11:00AM in the Commissioners' Meeting Room for a Citation for Annette Colucci.

PUBLIC COMMENTS

None

ADJOURNMENT

Moved by Mr. Sainato, seconded by Mr. Kennedy to adjourn the Lawrence County Commissioners' meeting dated Tuesday, September 17, 2024, at 10:40 am.