

LAWRENCE COUNTY ADULT PROBATION & PAROLE DEPARTMENT

CONDITIONS OF SUPERVISION

430 Court Street, New Castle, PA 16101 Phone: (724) 656-2173 / Fax: (724) 656-1989

TO: _____ DOCKET NO. _____

You have been placed on supervision with the Adult Probation and Parole Department of Lawrence County. You will be in the legal custody of the Lawrence County Adult Probation and Parole Department until the expiration of your sentence or further Order of the Court. The Adult Probation and Parole Department has the authority at any time during this period, in case of a violation by you of the conditions of supervision, to detain you and to make a recommendation to the Court, which may result in the revocation of your sentence and your commitment to a penal or correctional institution to serve your sentence.

1. You will report as required in person, by telephone, in writing and/or by e-mail as instructed by the Adult Probation Staff.
2. You are not to change your address without prior permission of your officer. You must provide the department your correct address and telephone number within 72 hours. No Pennsylvania resident shall move to another State without prior permission from your Probation Officer and prior approval from the Interstate Commission for Adult Offender Supervision.
3. You will comply with all municipal, county, state, and federal criminal laws as well as the Pennsylvania Vehicle Code and the Pennsylvania Liquor Code. You must notify your Probation Officer/Staff within 72 hours of any arrest, receipt of summons, citation, or investigation by any law enforcement agency and/or your participation with any law enforcement agency as a Confidential Informant.
4. You will make every effort to obtain and maintain employment and support your dependents. If there is a change in your job or financial status, you must notify your Probation Officer/Staff within 72 hours.
5. You will not travel overnight outside of Lawrence County or the community to which you have been placed on supervision, as defined by your officer, without an approved travel permit.
6. You are not to purchase, possess, discharge, or have any contact with any firearm or other deadly/offensive weapon. Hunting is prohibited.
7. You will abstain from the unlawful possession, use, or sale of narcotics and dangerous, illegal drug(s) and abstain from the use of controlled substance(s) within the meaning of the Controlled Substance, Drug Device, and Cosmetic Act without a valid prescription. You verify valid prescriptions with your Probation Officer/Staff as directed. You will submit to testing of your blood, breath, urine, sweat and/or hair to determine use/abuse of drugs, alcohol and/or mind/mood altering chemical/substances. Refusal to submit to a requested test, unable to provide a urine sample by the close of business, or leaving the Adult Probation Office or its property will be deemed a violation and an admission of your use of prohibited drugs/substances. You will be responsible for the payment of any such ordered tests/fees.
8. You will pay all cost, fines, restitution and fees which you owe. You will arrange a payment plan with the Collections Department to pay all cost, fines, restitution and fees in full.
9. You are not permitted to consume, purchase, transport, or possess any alcoholic beverages. You are not permitted to enter any establishment that serves or sells alcoholic beverages unless authorized by the staff. If you are on supervision for a non-alcohol related offense and/or you have not been referred to Drug and Alcohol for an assessment, consult with your probation officer.
10. You will comply with the conditions of your Court Order and/or any special conditions, which may be imposed by the Adult Probation Office. You will abide by any and all verbal or written instruction(s) of the department and/or your Probation Officer/Staff. A curfew may be imposed. You must cooperate and participate in any type of education, training, evaluation, and/or counseling which may be recommended by your Probation Officer/Staff. If you enroll in treatment or counseling on your own, you must notify your officer immediately and sign a confidential release of information with your treatment provider. You will remain in the program until released by your Probation Officer/Staff or until successful completion of the program. You must verify your attendance/participation.
11. You will refrain from any assaultive and/or threatening behavior.

PAYMENT INFORMATION:

- **All amounts must be paid in full prior to the expiration of your sentence. In order to be paid in full by the end of your supervision, you are required to adjust your monthly payments accordingly to meet this obligation.**
- As per Act 35 of 1991 a monthly supervision fee shall be imposed.
- As of this date, not all of the monies you owe may have been applied to your case. You may obtain the exact total within 30 days of your sentence. You may also obtain balance information on-line through The Unified Judicial System of Pennsylvania at <http://ujportal.pacourts.us>
- Payments may be made to: **Lawrence County Adult Probation Office, 430 Court Street, New Castle, PA 16101** or on-line payments may be made through The Unified Judicial System of Pennsylvania e-Pay system <http://ujportal.pacourts.us>. and clicking on the e-Pay button and then following the directions.
- You may pay by Cash, Credit Card, Cashier's Check or Money Order. **NO PERSONAL CHECKS WILL BE ACCEPTED.** If paying by credit card, the person's name that is on the credit card must be present at the time of payment.
- If employed, you may request a voluntary wage attachment or if in non-compliance, one may be requested of you.
- A judgment will be placed against you until the total of all monies which you owe are paid in full. Once these are paid in full the judgment will be satisfied.

DISMISSAL & EXPUNGEMENT APPLICATIONS (ARD only)

If your case is an ARD and you have successfully completed all obligations of the Court Order and you wish to have your record expunged, **you or your counsel MUST petition the Court for an official expungement of your record.**

If you are convicted of a crime committed while on ARD, or if you violate any of the conditions of your supervision, the Court has the authority to revoke your ARD and the Commonwealth will prosecute you according to the law.

ACT 122 of 1991 (DUI Only)

You are hereby advised that ACT 122 of 1991 as passed by the legislature requires that all imposed costs, fines and restitution be paid in full and that all required schooling and treatment be completed and costs thereof paid in full before your Pennsylvania driver's license will be returned to you.

GRIEVANCE POLICY

If you think any of your rights have been violated as a result of your supervision, you may submit a complaint in writing to the immediate supervisor of the officer through which you are being supervised. If your complaint is not resolved to your satisfaction, you may then submit your complaint in writing to the Chief Probation Officer, Lawrence County Adult Probation & Parole Department, 430 Court Street, New Castle, PA 16101.

AFTER HOURS EMERGENCY CONTACT PROCEDURES

In the event of an extreme emergency after 4:00pm, or on weekends, or holidays please contact (724) 656-9300. Only extreme emergencies will be addressed.

ACKNOWLEDGEMENT BY PARTICIPANT

You expressly consent to the search of your person, property and place of residence without a warrant by officers of the Adult Probation and Parole Department of Lawrence County. Any items present which constitutes a violation of your supervision shall be subject to seizure and may be used as evidence in the revocation process.

You hereby acknowledge that you have read, or have read to you the foregoing conditions of your supervision. You fully understand them and agree to follow them and fully understand the penalties involved should you violate them.

SIGNATURE OF PARTICIPANT

DATE

WITNESS

DATE