

RESOLUTION R-2016-241

WHEREAS, entitlement applicants receiving Community Development Blok Grant dollars with over fifteen (15) employees must re-designate a Section 504 Officer annually within their municipality, and;

WHEREAS, the officer's duties include

a. Compile and maintain a Self - Evaluation of the grantee's facilities, hiring practices, and citizen participation, as well as each activity funded with the CDBG grant, to assure that there has been no discrimination in the providing of services based on race, color, national origin, sex, disability, religion, familial status, age, or ancestry. From this self-evaluation, the municipality will develop a Transitional Plan to provide a timetable and responsible entity to bring the municipality into compliance. The Section 504 Officer will oversee that the municipality follows the Transition Plan and brings the municipality into compliance.

b. The municipality will develop and maintain a grievance procedure that must also be adopted publically, incorporating due process standards and allowing for prompt local resolution of any complaints of discrimination based on disability. Existing grievance procedures can often be adapted to satisfy this requirement. Any individual or authorized representative who believes that they have been denied opportunities or treated differently due to their race, color, national origin, sex, disability, religion, familial status, age or ancestry may file a complaint with the Section 504 Officer. The Officer must act on the complaint and maintain the records of the process for monitoring, and;

WHEREAS, this will serve to advise all residents of Lawrence County that Rebecca Shaffer is designated at the Section 504 Office for Lawrence County and she can be contacted at the following address: Rebecca Shaffer, 430 Court Street, New Castle, PA 16101

NOW, THEREFORE, BE IT RESOLVED BY THE LAWRENCE COUNTY BOARD OF COMMISSIONERS THAT THE BOARD OF COMMISSIONERS DESIGNATE REBECCA SHAFFER AS THE SECTION 504 OFFICER.

APPROVED this 18th day of October 2016

VOTE: Yeas 3 Nays 0

CERTIFIED this 18th day of October 2016



James Gagliano, Jr. County Administrator/Chief Clerk

Orig. to Controller
cc: Planning & Comms. 10/18/16 @